



Natural Resources Conservation Service
Wallace F. Bennett Federal Building
125 South State Street, Room 4402
Salt Lake City, UT 84138-1100

November 5, 2007

UTAH BULLETIN NO. UT300-08-07

**SUBJECT: LTP – ENVIRONMENTAL QUALITY INCENTIVES PROGRAM –
APPROVED APPLICATIONS OVER \$150,000**

Purpose. Provide guidance on the process of obligating Environmental Quality Incentives Program (EQIP) approved applications over \$150,000

Expiration Date. September 30, 2009.

ACTION REQUIRED BY: DECEMBER 14, 2008

For Fiscal Year 2008, the Regional Assistant Chief (RAC) will review and obligate all EQIP approved applications with a Natural Resources Conservation Service (NRCS) cost-share contribution of \$150,000 or greater.

The attached program contract questionnaire is to be completed for each approved application of \$150,000 or greater (Attachment 1). Sections 1 through 4 should be completed by the field office and forwarded to the appropriate Assistant State Conservationist for Field Operations (ASTC-FO).

The ASTCs-FO will forward this questionnaire to Christine Evans, Programs Assistant, at christine.evans@ut.usda.gov, by close of business December 14, 2008. **The ASTC-FO will review the application and questionnaire, and note their review and concurrence in the e-mail.**

A checklist is attached for the review (Attachment 2). The completed questionnaire and checklist will be filed in the official case file. Once notification of the obligation is received from the RAC, Christine will notify the appropriate ASTC-FO.

Contact: Lisa R. Coverdale, Assistant State Conservationist – Programs at 801-524-4565.

/S/

LISA COVERDALE
Assistant State Conservationist - Programs

Attachments

Distribution: E